### NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY Centre for Islamic Finance and FinTech (CIFFT)

Dated: 21st August 2025

# JOB OPPORTUNITIES IN THE CENTRE FOR ISLAMIC FINANCE AND FINTECH (CIFFT), NED UNIVERSITY ON CONTRACT BASIS

The Centre for Islamic Finance and FinTech invites applications from nationals of Pakistan, domiciled in Sindh for the positions given below.

#### 1- RESEARCH ASSOCIATE (PART TIME - ON CONTRACT BASIS)

#### Required qualification and skills

- Master's degree in Islamic Finance, Finance or Economics from HEC recognized University / Institution
- Strong academic background with a passion for research and development
- Excellent written and verbal communication skills in English
- Proficiency in MS Office (Word, Excel, PowerPoint); familiarity with research tools
- Analytical thinking, attention to detail, and a proactive attitude
- Ability to work independently and as part of a team.

## 2- MARKETING AND OUTREACH INTERN (PART TIME - ON CONTRACT BASIS) Required qualification and skills

- Preferably 3<sup>rd</sup> year student of Finance, Economics, or Business
- Interest in marketing, outreach, and event coordination
- Familiarity with social media, Canva, and Google Suite
- Strong written and verbal communication skills
- Content creation and social media management
- Email marketing basics
- Design and branding fundamentals
- Professional communication and time management

Each application should contain CV, attested photocopies of Educational Certificates from Matriculation onwards, experience Testimonials, copy of CNIC, Two (02) Character Certificates and Two (02) References.

The applications should reach to the undersigned on or before Friday 5<sup>th</sup> September 2025 during office hours.

ONLY SHORTLISTED CANDIDATES SHALL BE CALLED FOR INTERVIEW.

**Dr. Mirza Faizan Ahmed** Focal Person CIFFT